



County of San Diego

JEAN M. SHEPARD
DIRECTOR

HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES

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Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing/Border Health
TB Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
Maggie Houlihan, Chair/Tom Hickerson/Vice-Chair
c/o Emergency Medical Services
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CSA-17 ADVISORY COMMITTEE MEETING

Minutes

Tuesday, February 5, 2008

Members Present

Campbell, Tom – City of Solana Beach
Cerny, Barbara – Torrey Pines Comm. Plng. Grp.
Hickerson, Tom – Rancho Santa Fe Fire Prot. Dist.
Hilliard, Carl – City of Del Mar
Houlihan, Maggie – City of Encinitas
Marquardt, Larry – Member-at-Large
Zovanyi, Peter – Member-at-Large

County Staff Present

Haynes, M.D., Bruce
Pate, R.N., Rebecca
Thomas, R.N., Pauline
Wegner, Heather
Yaghmaee, Saman

Recorder

Rupp, Merle

Members Absent

None

Guests Present

Abelman, Dismas – Cities of Solana Beach/Del Mar
Barker, Nona – Elfin Forest Fire
Byzak, Aaron – Supervisor Pam Slater-Price
Davidson, Bret – Rancho Santa Fe Fire Prot. Dist.
Gilligan, Matt – S.D. Medical Services Enterprise
Johnson, Wayne – S.D. Medical Services Enterprise
Michel, Tony – Rancho Santa Fe Fire Prot. Dist.
Muir, Mark – Encinitas Fire
Olejnik, Lorelee – S.D. Medical Services Enterprise
Pavone, Chief Nick – Rancho Santa Fe Fire Prot. Dist.
Tanner, John – Rancho Santa Fe Fire Prot. Dist.
Twohy, Frank – Elfin Forest Fire
Ward, Darrin – Encinitas Fire

I. INTRODUCTIONS AND ANNOUNCEMENTS

Maggie Houlihan, Chair, brought the meeting to order at 4:00 p.m. Attendees introduced themselves.

II. APPROVAL OF MINUTES – November 6, 2007

From the previous minutes, the Approval of Minutes was seconded by Tom Campbell, rather than Tom Slipper.

With the above-mentioned correction, MOTION made by Larry Marquardt, Seconded by Peter Zovanyi to approve the Minutes of November 6, 2007 as submitted.

III. PUBLIC COMMENTS/PETITIONS

None.

IV. MANAGEMENT TEAM REPORT

A. Financial Report (Saman Yaghmaee)

Total Expenditures Year-to-Date was reported at \$775,020.57. Total Revenues are \$840,082.92, signifying a net surplus of \$65,062.35. Current assets are \$1,907,368.97.

One of the Board Members mentioned it was helpful for Board members to see what the reserves were at the beginning of the fiscal year in order to know what the starting balance for CSA-17 was, and also helpful to see the figures from fiscal year to fiscal year. It was requested that a simpler one-page report be added showing this information. **ACTION: Mr. Yaghmaee agreed to provide that for the future.**

B. Administrative Report (Bruce Haynes, M.D.)

Marcy Metz, R.N., continues to serve as Interim Chief for EMS. She has been serving on a grand jury every Tuesday for the last few months which is why she was not able to make this meeting today. Chuck Matthews has been appointed recently as Public Health Administrator for Operations. Dr. Haynes introduced Rebecca Pate, R.N., new EMS liaison to CSA-17. Ms. Pate came to EMS with a vast working experience in a number of San Diego County hospitals. Dr. Haynes also introduced Pauline Thomas, R.N., new County EMS disaster preparedness worker who worked at Paradise Valley Hospital for a number of years.

Dean Sidelinger, M.D., pediatrician from UCSD, recently came to work in County Public Health.

After-action work continues from the October, 2007 wildfires. A very productive meeting was held with nursing homes recently as they were not fully integrated into the system the same way in which the hospitals are. More than 100 people attended. Work is continuing in the shelter areas.

C. Paramedic Provider Report (Wayne Johnson, S.D. Medical Services Enterprise)

Contract Compliance Reports for September and October, 2007 had been distributed in the mailing packet; November and December, 2007 were distributed at this meeting.

Mobile data computers (MDC) with tracking systems have not been installed. The MARVLIS system currently in place only shows the unit's last location, and if that unit moves, dispatch doesn't know it.

Twelve Automatic External Defibrillators (AED's) have been received by CSA-17 and the CSA fire chiefs and others will be recommending appropriate locations for their placement. Lorelee Olejnik, SDMSE Education Coordinator works with Project Heartbeat and can also assist in the location recommendations for the AED's.

Interviews will be conducted within the next week for the Nurse EMS Coordinator position.

D. Medical Director's Report (Bruce Haynes, M.D.)

The flu season has not been severe again this year; however, hospital emergency rooms have been busy with walk-ins. The Cardiac System continues to do well and a report will eventually be coming out on that. A new stroke policy has been written and some hospitals have been designated as Stroke Centers.

V. ANNUAL REPORT FOR CSA-17

ACTION: Deferred until CSA-17 meeting of May 6, 2008.

VI. STATUS REPORT RE: CSA-107 BEING ANNEXED INTO CSA-17

Two maps of CSA-17 and one map of CSA-107 were distributed thanks to Chief Mark Muir, Encinitas Fire. A meeting was held the past month with Dr. Haynes, Chief Muir, Elfin Forest Fire staff and some CSA-17 members regarding a letter that brought up the issue of public safety service requirements in the Elfin Forest area and who is responsible for providing the fire and emergency services. Currently BLS services are provided by EMT's in Elfin Forest but ALS service assistance is occasionally required from SDMSE.

The issue is now being reviewed by LAFCO (Local Agency Formation Commission), County Counsel and the County Department of Planning and Land Use at the present time. **ACTION: Carl Hilliard, City of Del Mar, will ask Bill Smith for an update on the issue and report back. Place on agenda for May 6, 2008 CSA-17 meeting.**

VII. CARLSBAD LIFEGUARD BILLING INCIDENT

Mr. Yaghmaee reported that he spoke with Linda Allington, R.N., Carlsbad Fire, regarding this incident and all personnel with Carlsbad Fire will be educated on not billing CSA-17 residents for service provided by Carlsbad Fire.

VIII. ELECTIONS FOR 2008 (Chair and Vice-Chair)

MOTION made by Peter Zovanyi, Seconded by Larry Marquardt to appoint Tom Hickerson as Chair of CSA-17 for 2008. MOTION carried.

MOTION made by Tom Campbell, Seconded by Larry Marquardt to appoint Barbara Cerny as Vice-Chair of CSA-17 for 2008. MOTION carried.

IX. SET NEXT MEETING/ADJOURNMENT

The next meeting was scheduled for Tuesday, May 6, 2008 at 4:00 p.m. at the Solana Beach City Hall Council Chambers. The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Merle Rupp, Board Secretary
County EMS